



Lokdeep Public School

(10+2, English Medium, Aff. To C.B.S.E., New Delhi)

Address : Rajeev Gandhi Marg, Mohna Road, Ballabgarh – 121004

Phone No : +91-9953748138, 9911891978

Mail Id : ldps.school@yahoo.co.in **Web :** www.ldps.in **Affiliation No.** 530477

LEAVE AND ATTENDANCE

- ✓ Every student is expected to maintain an attendance record of at least 75% during the year. Failing this, he/she may not be allowed to take the final examination in March.
- ✓ The student's name will be struck off the rolls if he/she is absent from the school for 6 days continuously without taking valid leave or if he/she does not join the school after the end of the summer vacation, autumn break or winter break for 15 days without taking valid leave /seeking prior permission from the school authorities.
- ✓ A Child may be granted leave in a very special case by the Principal. The application should be sent to the school on the same day or latest by the next day, duly signed by the Parent/guardian of the child.
- ✓ During examination, no leave will be granted except on genuine medical grounds.